

Documents to be submitted (required for RIC check):

- 1) Sales Visit report (**Annexure II**)
- 2) Channel Partner Empanelment Form (**CPEF - Annexure I**)
- 3) Bank Statements for last 6 month (statement of main income source account)
- 4) Profile of Individual / Company, KYC and address proof of DSA principal (owner of the channel) – permanent address proof should be of residence.
- 5) Office address proof of all offices
- 6) Shop Establishment certificate
- 7) Company documents (wherever applicable)
- 8) TRAI Certificate & 140 Series letter
- 9) Code of Conduct
- 10) Declaration to be provided by the DSA/Channel stating that s/he is not party to any fraudulent transactions or police verifications (**Annexure III**)

Sales Manager will recommend the channel based on the information obtained in the CPEF and market references